

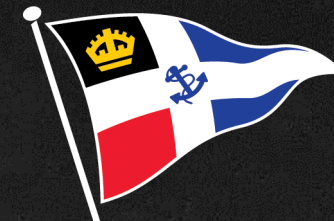


RPNYC

Pre-Season Briefing

2024-2025





RPNYC

2024-25 Sailing Programme

Briefing format:

1. Welcome and introductions
2. Sailing programme
3. Safety
4. Volunteer programme
5. Harbour Master Update
6. SailSys - Race Management/Handicapping System
7. Discussion



Sailing Committee 2024-2025

- **Shayne Priddle** – Vice Commodore, RM Training, Inshore Sailing Documents
- **Ellie Eagles** – Racing Coordinator
- **Natasha Eccles** – Racing Coordinator Support
- **Geoff Herd** - Offshore Programme – Including NoR's, SI's, Appendixes, pre-race briefings, safety checks, RM volunteering
- **Steve Thompson** - Handicapping & Race results
- **Kim McMorran** - YNZ safety regulations, safety requirements for boats, club maintenance
- **Angela Llauder** - Committee Member, RM Volunteering
- **Stuart Burrows** – Inshore Programme
- **Geoff Meyer** - Equipment
- **Kyle Radersma** – Protest Convener



Season Opening and Close

- Royal Port Nicholson Yacht Club – Opening Day 5 October 2024
 - Interclub series:
 - Evans Bay Yacht Club – 28 September 2024
 - Lowry Bay Yacht Club - 29 September 2024
 - **Now Competing for Europa Cup for top club in the series**
 - 1st Rum Race 4 October 2024
- Season closes: Commodores Race 10 May 2025
- Offshore: Reserve Day 3 May 2025



Race Day Summary

	2023-24	2023-24
Inshore Races	90	89
Offshore Races	8	7
Total Races	98	96



Highlights

- Fleet Championship relatively unchanged
- Including some of our longer blue-ribbon races as part of our Championship Series – Fitzroy Bay and Island Bay 1.
- Championship racing pre-Christmas will be mid-long harbour races, with starts from either RPNYC or Pt Jerningham.
- Summer Series will be shorter sprint races as the fleet prepares for the RPNYC Regatta.
- Autumn Series will revert to harbour courses.
- Summer two-handed is on selected Championship race days.
- Rum Racing comprises individual races only with no overall series.
- The Women's Helm series is the only series within our Rum Races.
- Reintroduce a Mark Foy start for Island Bay 2.
- Offshore programme includes Akaroa race – 6th Feb. Special entry required.
- Introduction of 2 'special' race days. These could be destination races and raft-ups, or other fun formats.



Series Intentions

Interclub Series	Harbour courses – relatively short
Divisional Series 2 handed	Short harbour to enable racing to finish prior to Championship racing
Inshore Championship	Majority are mid-long harbour courses + Fitzroy Bay and Island Bay 1 – Summer Series will comprise short sprint racing
Fleet Championship	Harbour courses + Fitzroy Bay and Island Bay
Cruising/Gin Series	Longer harbour racing – can be easy to sail with white sails if you choose.
Twilight series	Short windward leeward races prior to the regatta
Rum series	Short casual Friday night harbour racing – to continue to align with the grads go sailing programme
Social Races	Social races – cruises
Winter Series 2 handed	Harbour racing – increases in length during the series
Winter Series	Harbour racing – increases in length during the series
Offshore Races	Offshore races
At Homes Series	Long harbour courses



Gin/Cruising Series

- Designed for those boats/skipper wanting to progress from Rum Racing – or just enjoy the more relaxed style of 'racing'.
- Raced on championship race days across the season
- One long harbour race per day 2 – 3 hours
- Race courses designed to build confidence and crew work and easily sailed with white sails if you wish.

Reminder – cut-off times and recording finish times



- 18.4 Any boat that finishes after the **cut-off times** of 2100 hours for rum and twilight races, 17:00 for winter series races, or 1800 hours for all other races will be scored Did Not Finish (DNF) without a hearing. This changes RRS 35, A4 and A5.
- 18.5 Boats may be requested to record their own finish time if finishing within 60 minutes of the **cut-off times** specified in SI 18.3 and shall communicate their finish time to the Race Committee via the appropriate WhatsApp channel within 60 minutes of finishing the course. The request to record finishing times will be communicated to the fleet as per SI 3.2. Any boat failing to record and report their finish time within the stated time will be scored Did Not Finish (DNF) without a hearing. This changes RRS 35, A4 and A5.



Offshore Programme – info evening- TBA

Race	Date	Approximate Distance	Safety Category
Brothers Island (championship)	23 November	67 nm	3
Cook Strait Classic (championship)	21 December	34 nm	3
Nelson Race (championship)	17 January	117 nm	3 Modified
Akaroa (championship)	6 February	196nm	2 Modified
Two-handed offshore (championship)	9 March	60nm	3
Kapiti Chetwodes Ship Cove (championship)	23 March	136 nm	3 Modified
Return to Wellington Race - Settlers Cup (championship)	24 March	TBC	3
Port Underwood (championship)	5 April	60nm	3
Reserve Day	3 May	TBC	3



2023-24 Sailing Programme

- <https://rpnyc.org.nz/documents/>
- Almanac



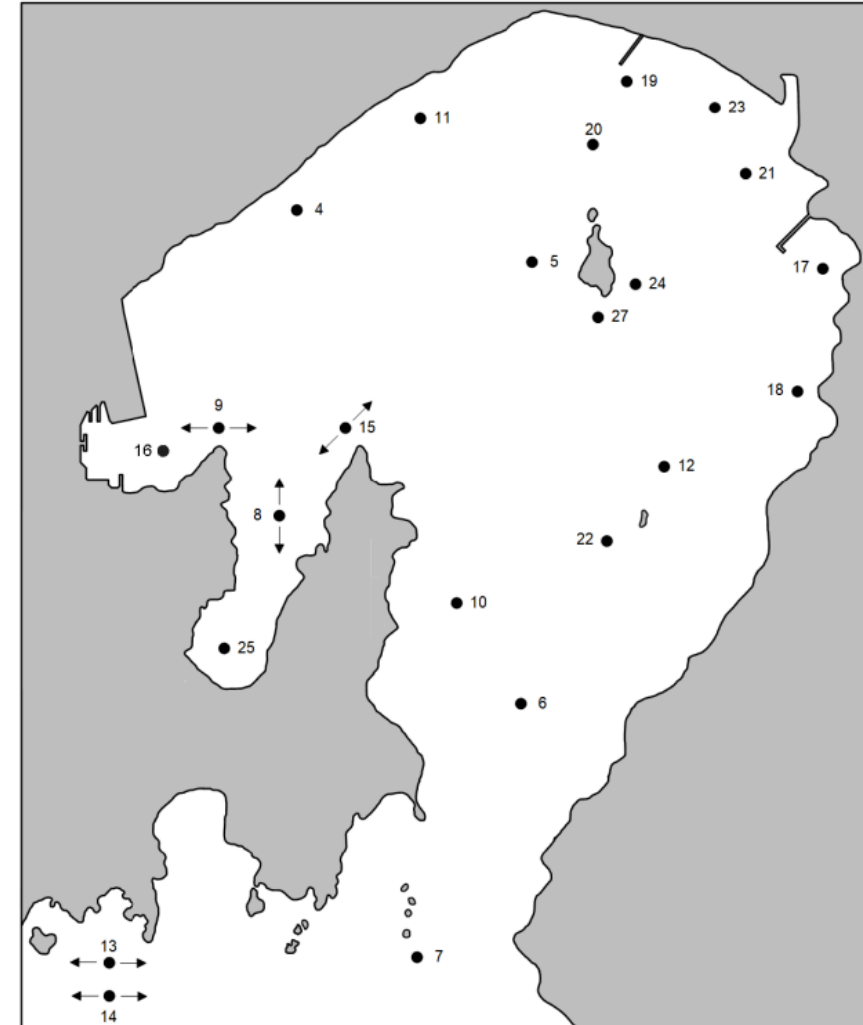
Marks and Courses

Marks

- No new marks this season

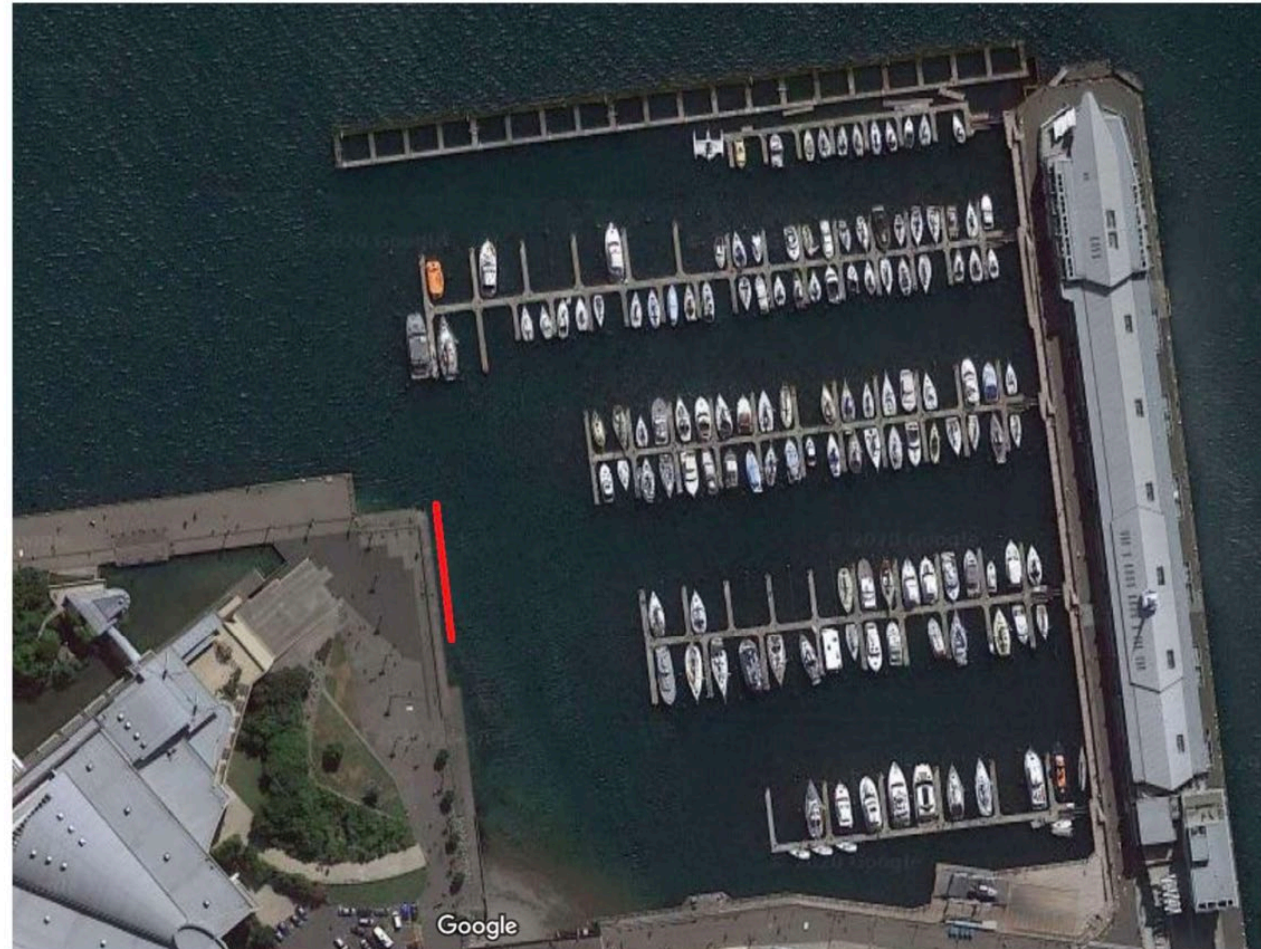
Courses

- No new published courses
- Trialing some new 'special' courses that may be included next season





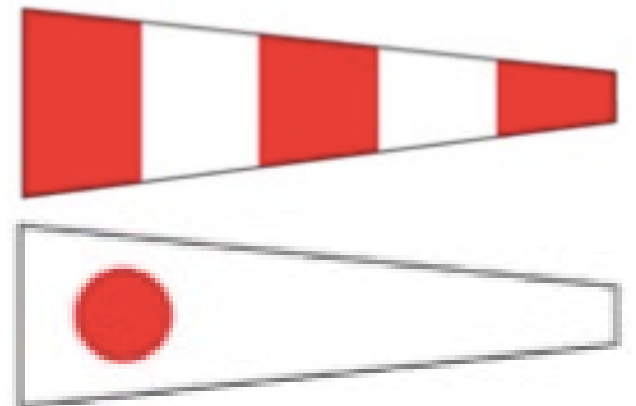
Picking up Crew members





Flags and fleet comms

- Not all flags that we use are in the SIs, make sure you know the RRS flags
- Signals made ashore & on the website
- Broadcast on Channel 62 (or other broadcast channel as advised)
- A WhatsApp message **may be** sent to skippers
- (if you haven't entered the race and joined the WhatsApp group you won't get the message)

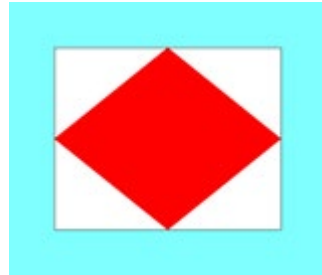




RPNYC Specific Flags

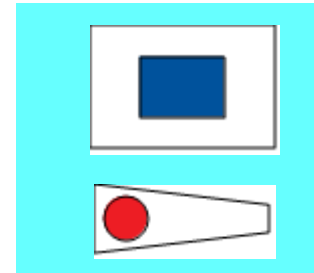
RPNYC Specific Flags

Pre-race
SI 9.3



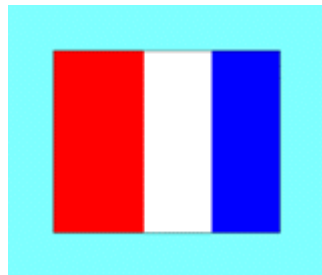
F
Special course

During race
SI 15.1

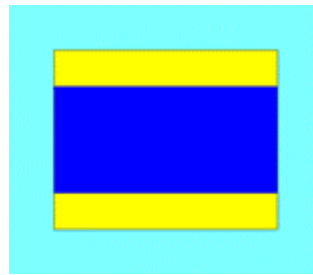


S over 1
Shorten Course and proceed to finish

Class flags
SI 7



T
Combined



D
Cruising/Gin Series

If there are sufficient boats entered to further split the divisions, this will be communicated via an NTC, including applicable Class flags.

Protests & Redress



Received by race office: Number Date & time Signed

PROTEST FORM – also for requests for redress and reopening

Fill in and tick as appropriate

1. **EVENT** Organising authority Date Race no.

2. **TYPE OF HEARING**

Protest by boat against boat	<input type="checkbox"/>	Consideration of redress by protest committee	<input type="checkbox"/>
Protest by race committee against boat	<input type="checkbox"/>	Request by boat or race committee to reopen hearing	<input type="checkbox"/>
Protest by protest committee against boat	<input type="checkbox"/>	Consideration of reopening by protest committee	<input type="checkbox"/>
Request for redress by boat or race committee	<input type="checkbox"/>		

3. **BOAT PROTESTING, OR REQUESTING REDRESS OR REOPENING**

Class	Sail no.	Boat's Name
Represented by	Address	Tel / Mobile

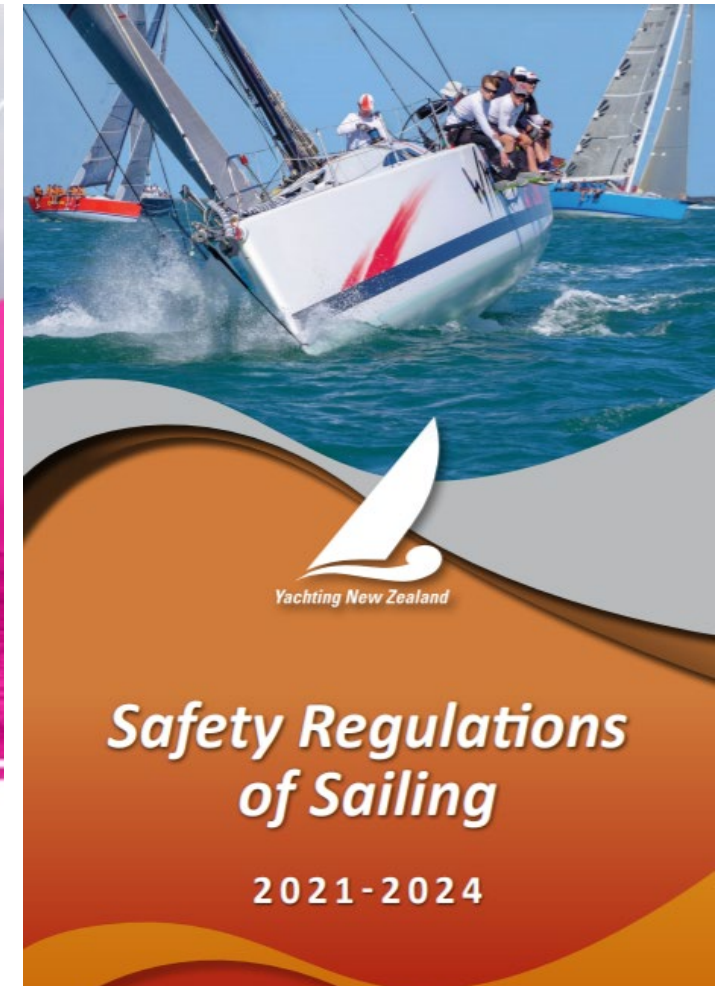
4. **BOAT(S) PROTESTED OR BEING CONSIDERED FOR REDRESS**

Class	Sail no.	Boat's Name
-------------	---------------	-------------------

Safety



sport / nature / technology





Fundamental Rule 1

PART 1

FUNDAMENTAL RULES

1 SAFETY

1.1 Helping Those in Danger

A boat, competitor or *support person* shall give all possible help to any person or vessel in danger.

1.2 Life-Saving Equipment and Personal Flotation Devices

A boat shall carry adequate life-saving equipment for all persons on board, including one item ready for immediate use, unless her class rules make some other provision. Each competitor is individually responsible for wearing a personal flotation device adequate for the conditions.



Fundamental Rule 3

ACCEPTANCE OF THE RULES

- (a) By participating or intending to participate in an event conducted under the *rules*, each competitor and boat owner agrees to accept the *rules*.
- (b) A *support person* by providing support, or a parent or guardian by permitting their child to enter an event, agrees to accept the *rules*.

Each competitor and boat owner agrees, on behalf of their *support persons*, that such *support persons* are bound by the *rules*.

Acceptance of the *rules* includes agreement

- (a) to be governed by the *rules*;
- (b) to accept the penalties imposed and other action taken under the *rules*, subject to the appeal and review procedures provided in them, as the final determination of any matter arising under the *rules*;
- (c) with respect to any such determination, not to resort to any court of law or tribunal not provided for in the *rules*; and
- (d) by each competitor and boat owner to ensure that their *support persons* are aware of the *rules*.

The person in charge of each boat shall ensure that all competitors in the crew and the boat's owner are aware of their responsibilities under this rule.

This rule may be changed by a prescription of the national authority of the venue.



Fundamental Rule 4

DECISION TO RACE

The responsibility for a boat's decision to participate in a race or to continue *racing* is hers alone.

SI provisions



-
- Life Jackets
 - Reporting POB
 - Membership requirements



Safety Checks

Safety

- Boats complete their own category 5 check before 1st race
- Checks to be conducted on boats by boats during the year
- Upload the completed checklist to SailSys
- Boats that do not comply with Safety and Membership Regulations may be protested by the Race Committee
- Safety checklists are on the website

Checks

- Other Safety
- Sign on every race, regardless of if Caniwi is on the water
- Call in for interclub races

**RPNYC SAFETY INSPECTION AND COMPLIANCE CHECKLIST
KEELERS AND MULTIHULLS**

Boat name: _____ Inspection date: / /
 Sail number: _____

Item	Expected standard	Passed	Comments	YNZ Safety Reference
1	Buckets, 2, at least 9 litres, each bucket to have a lanyard	<input type="checkbox"/>		13.19
2	Toilet, securely installed, or fitted bucket	<input type="checkbox"/>		16.03
3	Fire extinguishers, at least 2, total weight not less than 4 kg	<input type="checkbox"/>		17.02
4	Lifejackets, one for each crew member	<input type="checkbox"/>		17.05
5	Harnesses for 50% of crew	<input type="checkbox"/>		17.08
6	Lifebuoy marked with boat name, with drogue, pea-less whistle and self igniting light	<input type="checkbox"/>		16.18, 17.13
7	Heaving line 16 m	<input type="checkbox"/>		17.14
8	Emergency knife accessible to crew	<input type="checkbox"/>		17.15
9	1 anchor, complete with tackle, ready for immediate use, and securely fastened in position when not in use	<input type="checkbox"/>		17.29, 17.30
10	First aid kit, Cat 5	<input type="checkbox"/>		17.35 (a)
11	VHF	<input type="checkbox"/>		18.04
12	Flares, 2 x red hand flares, 2 x orange smoke day signal all less than 3 years old	<input type="checkbox"/>		18.07
13	2 x flashlights (preferably water resistant), spare batteries and bulbs	<input type="checkbox"/>		18.08
14	Wellington harbour chart No NZ 4633, plotting equipment, tide tables	<input type="checkbox"/>		19.03 a,b,c
15	Depth sounder	<input type="checkbox"/>		19.04 (d)
16	Navigation lights	<input type="checkbox"/>		19.07
17	Fog horn	<input type="checkbox"/>		19.09
18	Fuel, minimum LWL(m) / 0.4 = minimum litres	<input type="checkbox"/>		20.08
19	Soft wooden bungs, attached to each seacock	<input type="checkbox"/>		20.16
20	Bosun's chair	<input type="checkbox"/>		15.12

Name of Inspector: _____
 Signature: _____

August 2021

Crew List



- 100% of the crew of a RPNYC yacht shall be a member as defined by the RPNYC sailing documents
- Please upload the completed crew list to SailSys

RPNYC MEMBERSHIP CHECKLIST

Boat Name: Date:

Crew Name	RPNYC Member No / Home Club	VHF ✓
<input type="text"/>	<input type="text"/>	<input type="radio"/>
<input type="text"/>	<input type="text"/>	<input type="radio"/>
<input type="text"/>	<input type="text"/>	<input type="radio"/>
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<input type="text"/>	<input type="text"/>	<input type="radio"/>
<input type="text"/>	<input type="text"/>	<input type="radio"/>

Name of Inspector:

Signature:

Instructions to inspector

- Please record the name of each person (including the skipper) who was on board the boat.
- If a sailor claims to be an RPNYC member, please record their membership number.
- If a sailor is not an RPNYC member, but is a member of another yacht club, please write the name of the club.
- If a sailor is not a member of any yacht club, please leave the last column blank.
- Please indicate all sailors that hold valid VHF licences.
- Please photograph this checklist and email it to sailing@rpnyc.org.nz.

Crew Safety



Entry Forms

- [Entry Forms for all racing \(to come\)](#)

Racing and Safety Rules

- [Racing Rules of Sailing 2021-2024](#) (link to World Sailing website)
- [Safety Regulations of Sailing 2021-2024](#) (link to PDF document on YNZ website)

Safety Checklists

- [Safety Checklist – Keelboats and Multihulls \(PDF\)](#)
- [Safety Checklist – Trailer Yachts, Sports Boats and Multihull Sports Boats \(PDF\)](#)
- [Membership Checklist \(PDF\)](#)
- [Crew Safety Briefing Checklist \(PDF\)](#)

Notices to Competitors and Protests

- Notices to Competitors and Protests are [here](#)

SEP 10:00 am - 3:00 pm
7 Toyota Kiwi Cup tour and dinner

Wardroom

SEP 10:00 am - 3:00 pm

7 Pre season working bee

SEP 5:00 pm - 10:00 pm

13 Bar open from 5pm

Wardroom

SEP 5:00 pm - 10:00 pm

20 Gin Cocktails with Keith & Bar open from 5pm

Wardroom

SEP 10:00 am - 2:00 pm

21 Sailing safety day

SEP 5:00 pm - 10:00 pm

27 Atalanta Trust Fundraiser and Sea Shanty Society

Wardroom

OCT 5:00 pm - 10:00 pm

4 Bar open from 5pm

Wardroom

Crew briefing sheet

- <http://rpnyc.org.nz/wp-content/uploads/2024/09/Crew-safety-briefing-check-list.pdf>
- Print it out, laminate it – and use it!



Crew safety/departure briefing	
Yacht name	
Date	
Time	
Skipper	
No of crew onboard	
	Check
Today's passage plan	
Weather forecast/tide/Current	
Lifejackets – location, try them on (explain use of tethers and jackstays)	
MOB procedure and equipment (including MOB button and VHF channel 16 use)	
Safety Equipment locations, EPIRB, first aid kit, flares, fire extinguishers, through hull valve location, Gas Safety	
Hazards: Falling overboard, Boom and main sheet, winches, open hatches, hold on while down below	
Crew positions and procedures (starting main engine, reefing, gybing, headsail changes, heavy weather plan)	
Medical conditions onboard? (Identify medic onboard)	
Get Crew emergency contact numbers (next of kin)	

Notes/debrief:

Skippers are reminded of their responsibilities as per Part 2, 2.01 of the 2021-2024 YNZ Safety Regulations of Sailing:
"2.01 The safety of a vessel and her crew is the sole and inescapable responsibility of the skipper who must do their best to ensure that the vessel is fully found, thoroughly seaworthy and manned by an experienced crew who are physically fit to face bad weather."



Harbour Safety

- Ferry timetables online
- Ferry paths on the Wellington chart
- Other vessel movements – listen on VHF channel 14 for any conversations between Port Nic Sports and Beacon Hill
- NoR and SI's detail your obligations



Incidents

Report the following to a SC member as soon as possible:

- Man overboard
- Contact with another yacht – serious damage
- Injury – requiring treatment from a doctor, nurse, ambulance or hospital
- Loss of keel, rudder or mast etc.
- Inrush of water



Sailing Safety Day – 21st September

10:00 – 2:30

- Yachting NZ Coastal Personal Safety workshop
 - Test life jackets
 - Medical Incidents
 - Practical MoB retrieval techniques demo
-
- BYO for potluck BBQ
 - Bar Open at end of day



**2023-24
Volunteer
Programme**

Approximately 350 people



Duty Boats

- Rostered for up to 5 race days
- NoR 4.8
- Duty boats will also provide Bar volunteers on the same day.



Volunteer Programme

Race Management Roster - online

rpnyc.org.nz/season-2020-21/race-management/

Wear to Work | Mel... Gmail Facebook iCloud raceQs New Tab blank sailboat diagr...

ROYAL PORT NICHOLSON YACHT CLUB
Established 1813

HOME SAILING REGATTA CALENDAR VENUE HIRE LEARN TO SAIL YOUTH SCHEME ABOUT US LOGIN

RACE MANAGEMENT ROSTER

Delivering the Season's sailing programme takes a lot of people – just take a look at the table below.

The red-shaded cells show where we need you – if you'd like to be involved, please contact the [Sailing Secretary](#). Thanks, you're awesome!

Note: This roster does not constitute the sailing programme.

Print Excel CSV Copy

Show All entries Search:

Date	Race	Race Officer	Race Assistants	Caniwi Driver	Caniwi Crew
19 Sep 2020	Interclub: RPNYC Opening Day (1300)	Jim Gordon	Julie Bate	Paul Rutherford	Mel Zyecka, Sarah Williams
02 Oct 2020	Rum Race (1800)	duty boat	duty boat	-	-
03 Oct 2020	Offshore: Brothers Race (0500)	required	required x1	required	-
03 Oct 2020	Special Race (1300)	Teresa Zandvliet	required x2	Paul Rutherford	Sarah Williams, required x1
09 Oct 2020	Rum Race (1800)	duty boat	duty boat	-	-
10 Oct 2020	Interclub: EBYMBC Opening Day (1315)	-	-	required	Mel Zyecka, required x1
16 Oct 2020	Rum Race (1800)	duty boat	duty boat	-	-
17 Oct 2020	Offshore & Fleet: Fitzroy Bay Race (1000)	required	required x1	required	Mel Zyecka, Sarah Williams
23 Oct 2020	Rum Race (1800)	duty boat	duty boat	-	-
30 Oct 2020	Rum Race (1800)	duty boat	duty boat	-	-
31 Oct 2020	Divisional: Spring 2-Handed Series (0900)	Phil Gurnsey	Anna Staley	Paul Rutherford	Mel Zyecka, Amanda Deysh

Race Management training

- Race Assistants
 - Will have an experienced Race Officer
- Interested Race Officers
 - Running the YNZ Intro & Club Race Officer course
- Caniwi Assistant training
 - Friday night same time as Rum race series
- Caniwi Driver
 - Approved by the Club.



2024-25 Volunteer Programme

VOLUNTEERS 2024-2025 (* disclaimer – this is changing regularly as volunteers are emailing in)			
	Needed	Who are we looking for?	Duty Boats
DO's	12	Current & Ex Sailing Committee members	-
RO's	96	All club volunteers interested to learn	-
RA's	192	Club volunteers & Duty Boats	96
CD's	20	Experienced club volunteers	
CA's	40	Any club volunteers & Duty Boats	40
Rum Races	24	Duty Boats (will be organised with a rota)	24
TOTAL	292		162 4+ duty days per boat

Volunteers Drinks and Briefing – 20th September



- A free drink for those who have volunteered in the last season
- Race management briefing for the season ahead
- What volunteering looks like at RPNYC
- Race Management pathways and support



THANK YOU

We thank every skipper that encourages their crew, family and friends to get involved and volunteer

**WE CAN GO
SAILING
BECAUSE OF YOU**



Grant Nalder – Harbour Master



**Greater
Wellington**
Te Pane Matua Taiao



- New Race Management and Handicapping Software
- Manages entries and payments
- Handicapping
- Running Racing
- Results
- Manage boat, crew and safety compliance

Introducing John Maclurcan - SailSys

Discussion

